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**NOTES: All sessions will take place in AN 1801 except as noted on specific sessions. August 15 sessions will be online synchronous (in real time at the time listed).**

## Week 1: Aug 8th

NIOP Overview: Introductions, Setting Expectations and Building Community

### **TEF Alignment:**

- **Learning Environment**
- **Course and Curriculum**
- **Instructional Skills**

Welcome to your journey as a new instructor at Lethbridge College! Here, you'll meet fellow educators to form a vibrant teaching community, co-create participation expectations for our learning journey ahead, and receive a comprehensive overview of the orientation program. Our focus is on modeling best teaching practices that you can immediately apply to your own practice and start planning your first day with your students.

Panel Discussion: Stories from the Trenches (Meet 2nd year NIOPers!)

### **TEF Alignment:**

- **Learning Environment**
- **Instructional Skills**

Join us for an engaging panel discussion featuring second-year New Instructor Orientation Program (NIOP) alumni, sharing their firsthand experiences, learnings, and wisdom from their first year of teaching at Lethbridge College. This conversation will delve into how they navigated challenges, adapted their teaching strategies to meet diverse student needs, and ultimately grown as educators. Our panelists will share key insights about understanding and engaging with college students, strategies for success, and personal stories from their teaching journey. The participants will gain valuable advice and ask any burning questions - it's all about learning from those who've walked the path before!

## Welcome Lunch

Get ready to mingle and munch at our Welcome Lunch with Senior Leadership, happening today only! This is a unique opportunity for new instructors to meet and engage with the college's senior leaders in an informal setting. It's the perfect platform to ask questions, share your thoughts, and gain insights into the strategic direction of Lethbridge College. So, bring your appetite for good food and meaningful conversation as we kick off our New Instructor Orientation Program with a shared meal and shared vision.

Exploring Lesson Planning: Overview and BOPPPS Intro

### **TEF Alignment:**

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

BOPPPS, an acronym for Bridge-In, Outcomes, Pre-Assessment, Participatory Learning, Post-Assessment, and Summary, represents the essential components of an active learning lesson plan. In this session, we'll break down each element of the BOPPPS model, demonstrating how you can use it to structure engaging, learner-centered lessons.

### Mini lesson Demo

**TEF Alignment:**

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

Witness the power of BOPPPS in our demo session facilitated by former New Instructor Orientation Program (NIOP) participants. In this demonstration, you'll see the BOPPPS lesson planning model come to life across various disciplines. By seeing the BOPPPS components in action, you'll gain a deeper understanding of how this model can elevate your teaching and enhance student engagement in your classroom.

### Mini lesson Demo: Debrief and Exit Ticket

**TEF Alignment:**

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

Together, we'll break down and identify the BOPPPS components observed in the demos, dissecting how each element contributes to an engaging student learning journey. We'll wrap up with an "Exit Ticket" reflection activity, giving you the chance to digest and articulate your takeaways from Day 1. These insights will be revisited the next day, ensuring our learning is continuous and connected.

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## Aug 9th

### Exit Ticket Debrief

**TEF Alignment:**

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

Here, we'll revisit your exit ticket reflections, exploring insights gleaned from the day's focus on BOPPPS and beyond. It's a space for shared learning, where we collectively unpack our understanding, highlight key takeaways, and set the stage for the Day 2 journey.

## BOPPPS Deeper Dive: Formative & Summative Assessment (Pre and Post)

### TEF Alignment:

- **Assessment and Evaluation**
- **Instructional Skills**

This session puts a spotlight on the 'Pre-Assessment' and 'Post-Assessment' components of the BOPPPS lesson planning model, giving you a comprehensive understanding of formative and summative assessments. We'll discuss how formative assessments (Pre) can shape learning experiences in real-time, and how summative assessments (Post) can gauge students' understanding and mastery at the end of a learning period.

## Mini Lesson Cycle: Process & Constructive Feedback

### TEF Alignment:

- **Assessment and Evaluation**
- **Instructional Skills**

This session is designed to guide new instructors through the min-lesson process. Not only will you learn how to craft and deliver a mini lesson, but we'll also cover how to give and receive constructive feedback from your colleagues. The highlight of the session is a detailed handout that outlines the process and feedback structure, providing you with a handy reference guide for your NIOP journey.

## Student Engagement: Active Learning in the Classroom

### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

This session focuses on high-impact pedagogical practices designed to engage students actively in the learning process. You'll explore strategies that promote critical thinking, problem-solving, and collaboration among students. From designing interactive activities to facilitating thoughtful discussions, we'll cover practices that not only spark students' curiosity but also empower them to take ownership of their learning. By the end of this session, you'll be equipped with a toolkit of strategies to create an engaging, active learning environment in your classroom.

## Work block: Choose your path

This flexible block of time is tailored to meet your needs as a new instructor. You might opt to prepare for your mini lesson facilitation coming up on Friday, fine-tuning your lesson plan and delivery approach. Alternatively, you could dedicate this time to completing the Canvas Essentials micro-credential, enhancing your mastery of this key learning management platform. You may also wish to dive into one

of our other micro-credentials (Facilitating Online Learning, Academic Integrity, Niitsitapi Proficiency) for more targeted learning. If you're facing any challenges or concerns, take advantage of the opportunity to have a one-on-one meeting with an LXD/EdDev specialist.

## Centre Orientations

Facilitated by your program leadership, this session is your chance to familiarize yourself with your specific department, its people, and its processes. From key administrative details to unique aspects of your program, this orientation aims to equip you with the necessary insights for a smooth transition into your teaching role. Please look out for an email from your program leadership with more details or feel free to reach out to your program administrators for further information.

## Gallery Walk: Feedback on your Lesson Plans

### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

In this interactive and collaborative session, you'll receive constructive feedback on your mini lesson plans from your peers. NIOP participants will present draft versions of their mini lessons, enabling a lively exchange of ideas and suggestions. Please come prepared with a draft of your mini lesson plan to share and discuss. This session is an opportunity to learn from each other, refine your plans, and gain a variety of perspectives on your teaching strategies.

## Work block: Choose your path

This flexible block of time is tailored to meet your needs as a new instructor. You might opt to prepare for your mini lesson facilitation coming up on Friday, fine-tuning your lesson plan and delivery approach. Alternatively, you could dedicate this time to completing the Canvas Essentials micro-credential, enhancing your mastery of this key learning management platform. You may also wish to dive into one of our other micro-credentials (Facilitating Online Learning, Academic Integrity, Niitsitapi Proficiency) for more targeted learning. If you're facing any challenges or concerns, take advantage of the opportunity to have a one-on-one meeting with an LXD/EdDev specialist.

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## Aug 11

### Mini Lessons – Part 1: Small Groups with Facilitators

#### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

Take the spotlight in our "Mini Lessons - Part 1: Small Group Sessions with Facilitators". In this engaging session, you, as an NIOP participant, will have the opportunity to deliver your mini lesson to a small group of peers. Facilitated by LXD/EdDev Specialists, the session will provide a supportive space for you to present your work and receive constructive feedback.

### Mini Lessons: Debrief

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

Following the hands-on experience of our mini lesson facilitation, join us for a debrief in the "Mini Lessons Debrief: Reflecting on Our Facilitation Experience" session. This collaborative space is designed to share and analyze our experiences, unpacking the lessons learned during the mini lesson presentations. We'll discuss the successes, challenges, surprises, and key takeaways, enabling each participant to learn from others' experiences.

### Exploring Canvas Workshop

#### TEF Alignment:

- **Learning Environment**
- **Assessment**

Join our beginner-friendly workshop on Canvas. Whether you're new to Canvas or looking to brush up on the basics, this session is designed to empower users with essential skills to navigate and utilize the platform effectively.

Our facilitators will guide you through a step-by-step exploration of Canvas's key features. You'll learn how to set up your profile, navigate the dashboard, develop content using templates, create assignments and quizzes, utilize communication tools, and explore the gradebook. To ensure a hands-on learning experience, we've included multiple follow-along portions where you can actively participate, configure your own Canvas course, and practice alongside our experts.

By the end of this workshop, we hope you'll have the start of a solid foundation in Canvas!

## Week 2: Aug 14

### Tipi Raising with Indigenous Services

#### TEF Alignment:

- **Learning Environment**

Guided by our Indigenous Services team, you'll participate in the communal duty of raising a tipi, embodying the principles of collaboration, respect, and understanding. As each pole is added, creating a structure that is strong and balanced, you'll discover how this reflects the multi-faceted and interconnected aspects of knowledge. Through this hands-on experience, we'll appreciate how the process of learning, like raising a tipi, is a collective, thoughtful, and ongoing journey. Join us in this opportunity to connect with Blackfoot wisdom and apply it to our shared path as educators.

### "Meet Your Community": Learn about Campus Support Services

#### TEF Alignment:

- **Learning Environment**

Get acquainted with the rich tapestry of resources at Lethbridge College in our "Meet Your Campus Community" session. As an instructor, you're not just a teacher but also a vital link connecting students to the myriad support services available on campus. In this session, you'll get to meet representatives from a range of services including Advising, the Learning Café, Accessibility, Testing, Wellness Services, Career Development, Audio Visual, DLT, LXD/EdDev, LC Studio, Indigenous Services, the Library, Makerspace, International Student Services, and Recruitment. Discover how these services can assist both you and your students, enhancing the learning experience and fostering a supportive, thriving community.

### Panel Discussion: Classroom Management

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

This session brings together Lethbridge College educators who will share their insights, experiences, and best practices for maintaining an engaging, respectful, and productive learning environment. The panel will delve into various facets of classroom management - from establishing clear expectations to promoting active student engagement and managing disruptive behavior. As a participant, you'll have the chance to pose your questions and learn directly from the experiences of others. This discussion is your opportunity to gather practical tips and strategies that you can immediately implement in your own classroom, creating a supportive, collaborative learning environment for all.

### Digging into Assessment

#### TEF Alignment:

- **Learning Environment**

- **Assessment and Evaluation**

This session will spotlight the power and practicality of authentic assessments in the classroom. We'll discuss various forms of both formative and summative assessments, with a special focus on authentic assessments that mirror the tasks and challenges students might encounter in real-world scenarios. We'll examine how to design assessments that not only measure student learning but also inspire deep understanding, practical skill application, and critical thinking.

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## Aug 15

### Student Scenarios: Tailoring Support for Diverse Learners

#### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

In this session, we'll explore strategies and best practices to support learners returning to the academic world and international students adapting to a new educational and cultural context. This session offers a valuable opportunity to understand how to tailor your teaching approaches to accommodate and celebrate this diversity, fostering a learning environment that is inclusive, respectful, and conducive to success for all students.

### Sifting Through Policies (Do's and Don'ts)

#### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**

This session takes a hands-on approach to navigating policies that directly impact your role as an instructor, focusing on vital areas such as assessment, grading, and course outline. We'll demystify the language of policy and highlight the key points you need to know. Then, we'll put your knowledge to the test with a Policy Scavenger Hunt - an interactive activity designed to make policy learning fun and practical.

### Teaching Online

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

As online learning continues to play a pivotal role in education, understanding how to create an engaging, supportive, and effective virtual learning environment is crucial. We'll delve into best practices for online teaching, including how to engage students remotely and provide effective feedback. This session will provide you with the insights and strategies to excel in the virtual classroom and foster student success from afar.

### Exploring Canvas - Online Session

Join our convenient online workshop on Canvas where our Canvas experts will guide you through an exploration of Canvas's key features. You'll learn how to set up your profile, navigate the dashboard, develop content using templates, create assignments and quizzes, utilize communication tools, and explore the gradebook. We'll provide clear demonstrations and offer practical tips and strategies to optimize your use of Canvas in an online teaching environment.

While this online workshop does not include a hands-on portion, we'll provide you with resources and step-by-step instructions to practice and apply what you've learned independently.

### Work block: Choose your path

This flexible block of time is tailored to meet your needs as a new instructor. You might opt to prepare for your second mini lesson facilitation coming up on Wednesday, fine-tuning your lesson plan and delivery approach. Alternatively, you could dedicate this time to completing the Canvas Essentials micro-credential, enhancing your mastery of this key learning management platform. You may also wish to dive into one of our other micro-credentials (Facilitating Online Learning, Academic Integrity, Niitsitapi Proficiency) for more targeted learning. If you're facing any challenges or concerns, take advantage of the opportunity to have a one-on-one meeting with an LXD/EdDev specialist.

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## Aug 16

### Mini Lessons – Part 2: Small Groups with Facilitators

#### TEF Alignment:

- **Learning Environment**
- **Assessment and Evaluation**
- **Instructional Skills**

This follow-up session offers you the flexibility to deliver another mini lesson either online or in person. Facilitated by our LXD/EdDev Specialists, this supportive platform will allow you to present your lesson to a small group of peers. Whether you choose a virtual or a face-to-face setting, this is your opportunity

to apply the feedback and insights gained from the first round, experiment with new strategies, and receive constructive feedback on your progress.

### Mini Lessons: Debrief

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

Following the hands-on experience of our mini lesson facilitation, join us for a debrief in the "Mini Lessons Debrief: Reflecting on Our Facilitation Experience" session. This collaborative space is designed to share and analyze our experiences, unpacking the lessons learned during the mini lesson presentations. We'll discuss the successes, challenges, surprises, and key takeaways, enabling each participant to learn from others' experiences.

### Concurrent Session 1a: Strategies for Tactile Teaching and Learning Using Technology

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

This space offers an opportunity for you to learn from experienced trade educators who share their personal experiences. You'll gain valuable insights into practical strategies that utilize technology and are effective in both traditional trade classrooms and other hands-on learning settings. From managing a workshop or lab environment to weaving theory and practice, we'll talk about real scenarios and solutions using Ipad. This session encourages a lively exchange of ideas, tips, and stories to help you navigate the unique dynamics of teaching in not only the trades sector, but any tactile learning environment. Whether you're a novice or an experienced instructor, this discussion will provide valuable insights to enhance your teaching journey.

### Concurrent Session 1b: What's the Fuss about Chat GPT?

#### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

Curious about the role of Artificial Intelligence (AI) in education? Join us for "What's the fuss about Chat GPT? Exploring AI in Education", a session dedicated to unpacking the potential of AI tools, particularly ChatGPT, in the educational landscape. We'll explore how ChatGPT is transforming the way we interact with information and engage learners. We'll discuss the various applications of this technology as a learning aid and an administrative tool, and also dig into academic integrity issues and concerns.

## Concurrent Session 2a: I'm Ready for More Course Design

### TEF Alignment:

- **Course and Curriculum Design**

This session will empower you to design, develop, revise, and deliver high-quality, relevant courses within the context of your program's curriculum. We will explore the Curriculum Alignment Framework (CAF) and consider how to keep your courses relevant and in sync with industry needs. Together, we'll discuss strategies to ensure your curriculum caters to a variety of learners and adapts to potential barriers in learning. By the end of this session, you'll have the tools and insights to contribute to curriculum development, review, and quality assurance.

## Concurrent Session 2b: Teaching Labs

### TEF Alignment:

- **Learning Environment**
- **Instructional Skills**

Labs offer unique opportunities to transform theoretical knowledge into practical skills, but they also present unique teaching challenges. This session will delve into the best practices for planning, managing, and facilitating lab sessions effectively. We will discuss strategies to ensure safety, manage logistics, foster active learning, and assess student performance in a lab setting. We'll share stories, exchange ideas, and equip you with practical tips to make your lab sessions dynamic, engaging, and beneficial for your students.

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## Aug 17

### Centre Orientations

Facilitated by your program leadership, this session is your chance to familiarize yourself with your specific department, its people, and its processes. From key administrative details to unique aspects of your program, this orientation aims to equip you with the necessary insights for a smooth transition into your teaching role. Please look out for an email from your program leadership with more details or feel free to reach out to your program administrators for further information.

### Wrap-up and Reflections

This session aims to consolidate the learning and experiences we've shared. We'll reflect on our collective journey, discuss key takeaways, and explore how we can incorporate them into our teaching practice. But it doesn't end here! We will also preview the monthly follow-up meetings, designed to ensure ongoing support and community as we continue to navigate our teaching paths.

## Letter to Yourself

This unique session offers you an opportunity to communicate with your future self as an educator at Lethbridge College. You'll be encouraged to write about your current hopes, fears, aspirations, and questions as you stand at the threshold of your teaching journey. This thoughtful exercise aims to capture your current mindset and expectations, providing a personal benchmark to reflect upon in the future. Whether it's advice, a set of goals, or a simple snapshot of your current feelings, this session will help solidify your commitment to continuous growth and self-improvement.

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## Aug 18

### 1:1 Support

This dedicated slot offers you the unique opportunity to work directly with a Learning Experience Design/ Educational Development Specialist or get the help you need with Canvas LMS. Whether you need advice on lesson planning, help navigating Canvas, or guidance in creating engaging learning environments, our team is ready to assist. This is your chance to ask specific questions, clarify doubts, or get feedback on your teaching strategies. Come prepared with your queries, ideas, or challenges, and let's work together to find solutions that empower you as an educator.